



City of Westminster

Committee Report

Meeting or Decision Maker:	Communities, City Management and Air Quality Policy and Scrutiny Committee
Date:	23 June 2022
Classification:	General Release
Title:	Work Programme
Wards Affected:	All
Financial Summary:	There are no financial implications arising from this report, but additional work may incur financial costs which may be discussed at committee and on the advice of officers.
Report of:	Richard Cressey, Head of Governance and Councillor Liaison

1. Executive Summary

The draft work programme set out is based on the priorities of the new administration, ongoing work in key policy and service delivery areas and has been informed by input from senior officers from across the council.

In general there is time and space for one or two substantive items at each meeting in addition to the standing items of Cabinet Member portfolio updates and questions. It is for the Committee to determine, on the advice of officers, what they wish to consider in detail at each meeting. There will however, be occasions where Committee review of an issue would be more impactful at a particular time of year e.g. when data is more readily available or where the policy or service issue is better progressed in terms of emerging thinking or baselining. In the circumstances senior officers will work with the scrutiny team to advise the Committee of such opportunities.

It is currently proposed to hold quarterly meetings across the municipal year to align with performance monitoring and other regular reporting deadlines to enable the committee to hold Cabinet Members to account for policy and services they are responsible for. A gap is built into the annual cycle in January/February to enable Budget Scrutiny to take place and a discussion will take place at the Scrutiny Commission meeting in June on how to manage this.

2. Recommendations

That the committee consider the draft work programme set out and either agree the work programme or make suggestions for amendments.

If you have any queries about this Report or wish to inspect any of the Background Papers, please contact:

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APPENDICES

Draft work programme 2022/23

BACKGROUND PAPERS

Constitution, in particular Chapter 4 on the role of Policy and Scrutiny.